

Verification of Declaration of Adherence

Declaring Company: SAP SE



EU
CLOUD
COC

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1 Verification against v2.11 of the EU Cloud CoC

This Declaration of Adherence was against the *European Data Protection Code of Conduct for Cloud Service Providers* (**'EU Cloud CoC'**)¹ in its version 2.11 (**'v2.11'**)² as of December 2020.

Originally drafted by the Cloud Select Industry Group³ (**'C-SIG'**) the EU Cloud CoC – at that time called C-SIG Code of Conduct on data protection for Cloud Service Providers – was developed against Directive 95/46/EC⁴ and incorporated feedback by the European Commission as well as Working Party 29. Following an extensive revision of earlier versions of Code and further developing the substance of the Code (v2.11) and its provisions has been aligned to the European General Data Protection Regulation (**'GDPR'**)⁵.

2 List of declared services

2.1 SAP Cloud for Customer [(C4C) Sales and Service Cloud]

SAP Cloud for Customer with its two components SAP Sales Cloud and SAP Service Cloud facilitates sales and service people to engage with their customers by providing functionalities to close deals and provide support through collaboration and ticket tools which targets the different resources. By assigning tasks automatically to the right resource and providing the integration to different knowledge bases, a quicker and more efficient response to customer inquiries is possible. Part of C4C's security functionalities to comply with GDPR requirements are for example protecting customer personal data through following communication encryption standards, the customer's possibility to define access roles that enable the customer to implement an information based authorization concept and control and limit access to personal data, as well as setting their own deletion and retention time frames, enabling read access logging and exporting stored personal data in case of data subject requests.⁶

¹ <https://eucoc.cloud>

² <https://eucoc.cloud/get-the-code>

³ <https://ec.europa.eu/digital-single-market/en/cloud-select-industry-group-code-conduct>

⁴ <https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:31995L0046>

⁵ <https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32016R0679>

⁶ **NOTE:** The content for the service description has been provided by the CSP and does not reflect any opinion of or assessment by the Monitoring Body.

2.2 SAP Commerce Cloud⁷

SAP Commerce Cloud enables customers to build their digital commerce solution in Business to B2B or B2C scenarios and delivers an engaging and profitable commerce experience by selling their products, solutions, and services. As e-commerce platform, SAP Commerce Cloud is not only verified to be compliant with PCI DSS, it also protects the customer's personal data by following authentication and logging mechanism standards or communication encryption. Product functionalities enable the customer to fulfil data subject rights, like deletion and export of personal data.⁸

2.3 SAP Emarsys⁹

SAP Emarsys Customer Engagement is a solution that offers customers a way to plan and deliver personalized campaigns in order to achieve customer loyalty with measurable results and business growth. SAP Emarsys offers several data protection functionalities to the customer, which allows them e.g. to delete and export personal data and providing protection to personal data through logging and encryption mechanisms.¹⁰

2.4 Sales and Service Cloud Version 2

SAP Sales and Service Cloud Version 2 is cloud native SAP Customer Relationship Management (CRM) Software-as-a-Service (SaaS) offering. It is a set of solutions for sales and service teams, which supports to engage in meaningful customer conversations to close deals faster or improves service interactions through automated email communication, automatic email creation, categorization, prioritization, and routing to the right agent. End customers can be supported with an omni-channel experience.¹¹

2.5 SAP Field Service Management (FSM)¹²

SAP Field Service Management Cloud is a SaaS Cloud product with several sub services that can be used based on Business needs. Field Service Management software encompasses the benefits of

⁷ [SAP Commerce Cloud | E-Commerce Platform Solutions | SAP](#)

⁸ **NOTE:** The content for the service description has been provided by the CSP and does not reflect any opinion of or assessment by the Monitoring Body.

⁹ [SAP Emarsys Customer Engagement](#)

¹⁰ **NOTE:** The content for the service description has been provided by the CSP and does not reflect any opinion of or assessment by the Monitoring Body.

¹¹ **NOTE:** The content for the service description has been provided by the CSP and does not reflect any opinion of or assessment by the Monitoring Body.

¹² [SAP Field Service Management | SAP Help Portal](#)

the digital transformation to improve the field service management experience. By relying on automation to allocate resources, it allows for more efficient and effective service organization, faster invoicing, optimized reporting, and the perfect distribution of your workforce.¹³

3 Verification Process - Background

V2.11 of the EU Cloud CoC has been developed against GDPR and hence provides mechanisms as required by Articles 40 and 41 GDPR¹⁴.

3.1 Approval of the Code and Accreditation of the Monitoring Body

The services concerned passed the verification process by the Monitoring Body of the EU Cloud CoC, i.e., SCOPE Europe sprl/bvba¹⁵.

The Code has been officially approved in May 2021¹⁶. SCOPE Europe has been officially accredited as Monitoring Body in May 2021¹⁷. The robust and complex procedures and mechanisms can be reviewed by any third-party in detail at the website of the EU Cloud CoC alongside a short summary thereof.¹⁸

3.2 Principles of the Verification Process

Notwithstanding the powers of and requirements set out by the supervisory authority pursuant to Article 41 GDPR, the Monitoring Body will assess whether a Cloud Service, that has been declared adherent to the Code, is compliant with the requirements of the Code - especially as laid down in the Controls Catalogue. Unless otherwise provided by the Code, the Monitoring Body's assessment process will be based on an evidence-based conformity assessment, based on interviews and document reviews; proactively performed by the Monitoring Body.

To the extent the Monitoring Body is not satisfied with the evidence provided by a CSP with regards to the Cloud Service to be declared adherent to the Code, the Monitoring Body will request additional information. Where the information provided by the CSP appears to be inconsistent or false, the Monitoring Body will - as necessary - request substantiation by independent reports.

¹³ **NOTE:** The content for the service description has been provided by the CSP and does not reflect any opinion of or assessment by the Monitoring Body.

¹⁴ <https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32016R0679>

¹⁵ <https://scope-europe.eu>

¹⁶ <https://www.gegevensbeschermingsautoriteit.be/publications/decision-n05-2021-of-20-may-2021.pdf>

¹⁷ <https://www.gegevensbeschermingsautoriteit.be/publications/decision-n-06-2021-of-20-may-2021.pdf>

¹⁸ <https://euococ.cloud/en/public-register/assessment-procedure/>

3.3 Multiple Safeguards of Compliance

Compliance of adherent services is safeguarded by the interaction of several mechanisms, i.e., continuous, rigorous, and independent monitoring, an independent complaints' handling process, and finally any CSP declaring services adherent is subject to substantial remedies and penalties in case of any infringement.

3.4 Process in Detail

It is expected that, prior to any assessment of the Monitoring Body, each CSP assesses its compliance internally. When declaring its service(s) adherent to the EU Cloud CoC, each CSP must elaborate its compliance with each of the Controls as provided by the Code considering the Control Guidance, as provided by the Controls Catalogue, to the Monitoring Body.

The CSP may do so either by referencing existing third-party audits or certifications, their respective reports and by free text responses. Additionally, the CSP will have to provide a general overview of the functionalities, technical, organisational and contractual frameworks of the service(s) declared adherent.

With regards to internationally recognised standards, the Monitoring Body will consider the mapping as provided by the Controls Catalogue. However, the Monitoring Body will verify whether (a) any third-party certification or audit provided by the CSP applies to the Cloud Service concerned, (b) such third-party certification or audit provided by the CSP is valid, (c) such third-party certification or audit has assessed and sufficiently reported compliance with the mapped controls of the third-party certification or audit concerned. Provided that the aforementioned criteria are met, the Monitoring Body may consider such third-party certifications or audits as sufficient evidence for the compliance with the Code.

Within Initial Assessments, the Monitoring Body selects an appropriate share of Controls that will undergo in-depth scrutiny, e.g., by sample-taking and requesting further, detailed information including potentially confidential information. Within any other Recurring Assessment, the Monitoring Body will select an appropriate share of Controls provided that over a due period every Control will be subject to scrutiny by the Monitoring Body. Where applicable, aspects of current attention at the time of assessment shall be covered too, e.g., where such aspects were indicated in media reports, publications or actions of supervisory authorities.

If the responses of the CSP satisfy the Monitoring Body, especially if responses are consistent and of appropriate quality and level of detail, reflecting the requirements of the Controls and indicating appropriate implementation by the Control Guidance, then, the Monitoring Body verifies the service(s) declared adhered as compliant and thereupon, makes them subject to continuous monitoring.

3.4.1 Levels of Compliance

V2.11 of the Code provides three different levels of Compliance. The different levels of compliance relate only to the levels of evidence that are submitted to the Monitoring Body. There is, however, no difference in terms of which parts of the Code are covered, since adherent Cloud Services have to comply with all provisions of the Code and their respective Controls.

3.4.1.1 First Level of Compliance

The CSP has performed an internal review and documented its implemented measures proving compliance with the requirements of the Code with regard to the declared Cloud Service and confirms that the Cloud Service fully complies with the requirements set out in this Code and further specified in the Controls Catalogue. The Monitoring Body verifies that the Cloud Service complies with the Code by information originating from the CSP.

3.4.1.2 Second Level of Compliance

Additional to the “First Level of Compliance”, Compliance with the Code is partially supported by independent third-party certificates and audits, which the CSP has undergone with specific relevance to the Cloud Service declared adherent and which were based upon internationally recognised standards procedures. Any such third-party certificates and audits that covered controls similar to this Code, but not less protective, are considered in the verification process of the Monitoring Body. Each third-party certificates and audits that were considered in the verification process by the Monitoring Body shall be referred in the Monitoring Body’s report of verification, provided that the findings of such certificates were sufficiently and convincingly reported and documented towards the Monitoring Body and only to the extent such certificates and audits are in line with the Code. The CSP must notify the Monitoring Body if there are any changes to the provided certificates or audits.

The Controls Catalogue may give guidance on third-party certificates and audits that are equivalent to certain Controls in terms of providing evidence of complying with the Code.

However, to those Controls that the CSP has not provided any equivalent third-party certificate or audit, the Monitoring Body verifies that the Cloud Service complies with the Code by information originating from the CSP.

The Monitoring Body may refuse application of Second Level of Compliance if third-party certificates and audit reports, that are recognised by the Monitoring Body in the verification process concerned, are not covering an adequate share of Controls of this Code; such adequate share shall be subject to the discretion of the Monitoring Body, considering e.g., the share related to the overall amount of Controls of the Code or whether a full Section or topic is being covered.

3.4.1.3 Third Level of Compliance

Identical to the “Second Level of Compliance” but Compliance is fully supported by independent third-party certificates and audits, which the CSP has undergone with regard to the Cloud Service declared adherent and which were based upon internationally recognised standards.

To the extent a CSP refers to individual reports, such as ISAE-3000 reports, the CSP shall ensure that such reports provide sufficient and assessable information and details on the actual measures implemented by the CSP regarding the Cloud Service concerned. The Monitoring Body shall, if considered necessary, in consultation with the Steering Board, define further requirements on such individual reports, such as accreditation and training for auditors against the provisions and requirements of this Code.

3.4.2 Final decision on the applicable Level of Compliance

When declaring its Cloud Service adherent, the CSP indicates the Level of Compliance it is seeking to achieve. Any final decision, whether a CSP is meeting the requirements of a specific Level of Compliance is at the sole discretion of the Monitoring Body.

3.5 Transparency about adherence

Each service adherent to the EU Cloud CoC must transparently communicate its adherence by both using the appropriate Compliance Mark¹⁹ and referring to the Public Register of the EU Cloud CoC²⁰ to enable Customers to verify the validity of adherence.

4 Assessment of declared services by SAP (see 2.)

4.1 Fact Finding

Following the declaration of adherence of SAP SE (**SAP**), the Monitoring Body provided SAP with a template, requesting SAP to detail its compliance with each of the Controls of the EU Cloud CoC.

¹⁹ <https://euococ.cloud/en/public-register/levels-of-compliance/>

²⁰ <https://euococ.cloud/en/public-register/>

As this declaration is a renewal²¹, the Monitoring Body requested from SAP a confirmation that there has been no material change to the applicable technical and organisational and contractual framework. The Monitoring Body also requested from SAP a comparison of the declared Cloud Services of last year and this year as well as to explicitly indicate any Cloud Services that are no longer included in the Declaration of Adherence and, where applicable, provide the Monitoring Body with adequate reasons. To the extent the list of Cloud Services was extended, the Monitoring Body requested a confirmation, that any such additional Cloud Services are subject to the same technical, organisational and contractual framework as the original Cloud Services.

SAP promptly responded to the templates. Information provided consisted of references and list of actual measures meeting the requirements of each Control, a free text answer describing their measures, and a reference to third party audits and certifications, where applicable. This information was completed by the confirmations requested by the Monitoring Body as well as a detailed comparison of the declared Cloud Services between last year and this year verification highlighting the changes and the reasons for them.

4.2 Selection of Controls for in-depth assessment

Following the provisions of the Code and the Assessment Procedure applicable to the EU Cloud CoC²², the Monitoring Body analysed the responses and information provided by SAP.

SAP's declared services have been externally certified and audited. SAP holds an ISO 27001 certificate, which is valid for the duration of the Declaration of Adherence, and the scope of registration includes all the declared services. The declaration of adherence referred to the respective ISO certification within the responses to Section 6 of the Code (IT Security). As provided by the Code, the Monitoring Body may consider third-party certifications and audits. Accordingly, the Monitoring Body verified the certification and references. Further in-depth checks were not performed, as provided third-party certifications adequately indicated compliance.

²¹ You can access the Verification Report of previous year via the following link: [SAP - Verification Report – \(2023\)](#)

²² <https://eucoc.cloud/en/about/about-eu-cloud-coc/applicable-procedures/>

4.3 Examined Controls and related findings by the Monitoring Body

4.3.1 Examined Controls

The Monitoring Body reviewed the submission from SAP which outlined how all the requirements of the Code were met by SAP's implemented measures. In line with the Monitoring Body's process outlined in Section 3.4, the Monitoring Body selected a subset of Controls from the Code for in-depth scrutiny. In-depth scrutiny reflects sample taking and follow-up questions, whilst the latter may address requests for clarifications or more detailed information. The Controls selected for this level of review were: 5.1.A, 5.1.E, 5.1.H, 5.2.G, 5.3.C, 5.3.E, 5.4.D-E, 5.5.B-C, 5.7.F, 5.12.B, 5.12.D-E, 5.13.A, 5.14.A, 5.14.D, and 6.1.C.

4.3.2 Findings by the Monitoring Body

During the process of verification, SAP consistently prepared the Declaration of Adherence well and thoroughly. SAP's responses were detailed and never created any impression of intentional non-transparency. Requests for clarification, additional and supporting information, as well as relevant samples were promptly dealt with and always met the deadlines set by the Monitoring Body.

Related to the Monitoring Body's requests (see section 4.1), SAP indicated that no relevant changes to the Cloud Service Family were applied in regards of the implemented technical, organisational and contractual framework. Where additional Cloud Services were added, SAP provided explicit confirmation that such Cloud Services belong to the same Cloud Service Family.

SAP has indicated that a Cloud Service Agreement (CSA) is in place with Customers defining the processing activities in relation to Customer Personal Data engaged by the CSP and any subprocessors. Additionally, SAP indicated that its adherence to the Code is adequately communicated to its personnel and that its personnel is aware of the consequences of adherence. The Monitoring Body confirmed SAP's public communication of its adherence to the Code.

The assessment involved the subprocessor management process. Based on the information provided by SAP, a list of subprocessors with general information is made available to the Customer. Moreover, a review process is in place to ensure that SAP only engages subprocessors that can provide sufficient guarantees of compliance with GDPR. Furthermore, the Monitoring Body has assessed Customer's Audit Rights. SAP makes available to its Customers independent third-party audit reports and certifications, and the CSP confirmed that Customers are able to request additional evidence.

Another area of the assessment has been third country transfers. SAP indicated that it relies on the appropriate data transfer safeguards as provided by Chapter V GDPR. The Monitoring Body received

information from the CSP confirming that SAP relies on adequacy decisions and Standard Contractual Clauses (SCCs), of which the latter applies overarchingly. In addition, SAP continually monitors international processing of data, including the applicability of existing adequacy decisions.

In the context of awareness and training, SAP provided information indicating that employees and contractors are subject to appropriate confidentiality obligations before being engaged in data processing activities. Furthermore, SAP has established regular trainings for its employees. In this vein, SAP confirmed that data protection training programs are tailored to the processing of data and subject to periodic reviews.

When it comes to data breaches, SAP has confirmed that policies and procedures are implemented to identify and handle data breaches, if any such breach should happen. The reporting of the data breaches and Customer notification are part of SAP's relevant policies and procedures.

Upon termination of the CSA, SAP indicated to provide Customers with the capability to retrieve their personal data promptly and without hindrance. Moreover, Customers have access to dedicated communication channels to access information on data formats, processes, technical requirements and timeframes of retrieving the entrusted Customer Personal Data.

5 Conclusion

The information provided by SAP were consistent. Where necessary, SAP gave additional information or clarified their given information appropriately.

The Monitoring Body therefore verifies the services as compliant with the EU Cloud CoC based on the performed assessment as prescribed in 1. The service(s) will be listed in the Public Register of the EU Cloud CoC²³ alongside this report.

In accordance with sections 3.4.1.2 and 3.4.2 and given the type of information provided by SAP to support the compliance of its service, the Monitoring Body grants SAP with a Second Level of Compliance.

6 Validity

This verification is valid for one year. The full report consists of 12 pages in total, whereof this is the last page closing with the Verification-ID. Please refer to the table of contents at the top of this report

²³ <https://eucoc.cloud/en/public-register/>

to verify that the copy you are reading is complete, if you have not received the copy of this report via the Public Register of the EU Cloud CoC²⁴.

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²⁴ <https://eucoc.cloud/en/public-register/>